

**DRAFT**

**PRESENT:** L. Smith, Chairman; A. Brubaker, Vice Chairman; R. Robinson, W. Barker,  
J. Fermery, L. Ruest, R. Dean

New Member: George Koch

**ONGOING PROJECTS:**

**GOV. WEARE PARK DRIVEWAY** – Department of Transportation (DOT): It was reported that confirmation has been received from the NH DOT by email approving the “entrance only” concept of the proposed second access to Gov. Weare Park. It is anticipated that 400’ of site distance is available to left turners and that approval will be granted by the State. Lucas Miller is the new contact at the DOT.

The next step is to seek input and approval from the Parks and Recreation Commission with regard to the Town Improvement Committee’s proposal to create a new driveway to access the rear portion of the Park for additional parking. It was noted that the costs associated with this proposal, to include connecting the new driveway to the existing parking, will need to be prepared for review with the Parks and Recreation Commission. L. Smith will contact the Parks and Recreation Chairman to request to be added to the May agenda.

**TOWN HALL ENTRY WAY DOORS:** An ADA representative met with Committee members on May 4. She conducted a review of the building and parking area and identified issues with the proposed new doors. This resulted in reconsideration being given to the doors in the current configuration, adding automatic push pad openers and utilizing commercial grade doors and hardware. A report is anticipated from the ADA representative. A. Brubaker provided updated information, based on these findings, from Stanley Door Company. Estimated costs will be prepared by A. Brubaker.

G. Koch will work with the Police and Fire Chiefs with regard to security needs similar to those being considered for the Public Safety Building.

**HISTORICAL SOCIETY MUSEUM DRIP EDGE:** R. Robinson and B. Dean will be addressing this matter soon in order to reduce the amount of gravel along the drip edge to better meet the recommendations of the structural analysis.

**MUSEUM PORTICO:** R. Dean reported that a deposit has been made and work is scheduled to begin in August. Work is to be done in accordance with the approved estimate.

**FLOATING DOCK AT THE DEPOT:** L. Smith reported that the Parks and Recreation Commission approved the expenditure of up to \$2,500 to assist with engineering and permitting needs in this regard at its meeting on May 15, 2017.

**DRAFT**

Following discussion of parcel maps and anticipated needs in this regard, the Committee authorized L. Ruest to contact the Town's engineering firm, Jones and Beach Engineers, to request preliminary information and costs associated with accomplishing this project.

**MOTION:** To authorize the Town Administrator to request preliminary estimate(s) and list(s) of items needs for permitting the proposed floating dock at The Depot.

**MOTION:** L. SMITH  
**SECOND:** R. ROBINSON  
**UNANIMOUS**

Additional inquiries will be made with regard to identifying the ownership of Lot 101, currently unknown, to include whether adverse possession applies.

Suggestion was also made to consider designating the area of The Depot as a park. Research is needed in this regard. L. Smith noted that the former Boston and Maine Railroad bed in the area of The Depot is planned for a future Rails to Trails (bike path) designation. The Committee agreed that a site visit with a dock manufacturer would be beneficial. B. Jones will be asked to coordinate this.

**TOWN COMMON BENCH REFURBISHMENT (2016 Funds Encumbered to 2017):** The benches have been refurbished and reset in place on the Town Common. One additional bench, found on line at no cost, has also been refurbished and placed on the Town Common.

A. Brubaker suggested an idea of acquiring additional benches (granite) for the Town Common by way of a fundraising activity with the Tercentennial Committee. He will obtain photos and pricing for review of the Town Improvement Committee.

**GENERATOR FOR TOWN HALL:** Information from the Building Inspector is forthcoming and discussion will be held with the Fire Chief. Discussion took place with regard to whether a propane generator, battery back-up system, or combination of both would be best for the Town Hall. G. Koch will research options for battery back-up systems.

**IRRIGATION SYSTEMS:** Epping Well and Pump replaced the drive on the system at the Town Common, replaced a number of irrigation heads at Gov. Weare Park and the Town Hall and identified a problem with the filtration system (lack of pressure) at the Town Hall. These irrigation systems remain turned off until these issues can be corrected. The irrigation needs at the West View Cemetery are all set.

**HISTORICAL SOCIETY AND TOWN HALL - SLATE ROOF:** Repairs to slates at the Town Hall and Historical Society Museum have been made.

**MASTER GARDENERS TO ASSIST WITH TOWN HALL AND MUSEUM GARDENS:** Discussion continued with regard to seeking Master Gardeners or other gardeners to assist with

**DRAFT**

the plantings at government buildings (spring and fall cleanup and spring mulching will continue to be done by a contractor).

**NEW BUSINESS:**

**PROPANE TANK AT TOWN HALL:** Suggestion was made to paint the unsightly propane tank outside the Town Hall. L. Ruest will contact Dead River Company to request repainting of the tank at 1 Drinkwater Road.

**PUBLIC COMMENT:** No members of the public were present; no comments were heard.

**REVIEW AND APPROVAL OF PREVIOUS MEETING MINUTES (4/18/2017):**

**MOTION:** To approve the minutes of the April 18, 2017 meeting as written.

**MOTION:** A. BRUBAKER

**SECOND:** W. BARKER

7 IN FAVOR, 1 ABSTENTION, PASSES

The meeting adjourned at 9:40 a.m.

The next meeting of the Town Improvement Committee is June 20, 2017, 8:30 a.m.